

**Poultney Selectboard
Meeting Minutes
Monday, September 8, 2025 – 6:30 pm
Poultney Town Hall**

Zoom Recording located here:

https://us02web.zoom.us/rec/share/4pK3wqd6ZNA7Ov_JQ0oPEqNb6_Ja0FLt3P4xR5ID12O35a7o3P4ivcEgPchS5z9i.FBt1Yr-lgBQ9VCaF

Call Meeting to Order / Pledge of Allegiance: Shery Porrier called the meeting to order and led those present in reciting the Pledge of Allegiance. Selectmen present included: Sheryl Porrier, Alan-Glen Burnell, Mark Teetor, Valerie Broughton and Jay Morgan. Others present included Paul A. Donaldson, Joel Roberts, Sarah Pelkey, and members of the public on the list attached hereto. Appearing via Zoom included Bob Klinefelter, VTrans Project Manager, Matt Britt of Winn Construction, Chris Williams, VTrans Resident Engineer, Leah Beckett, IMEG Public Outreach Consultant, Jason Keener, VHB Project Manager, J.B. Edwards, Wendi, Betsy Wescott, Ken White, Karen Atwood, Ann Gammel, VTrans Regional Engineer, and Rachael K.

Adoption of the Agenda: Mark Teetor requested that discussion of revising zoning fee schedules, and circulated a proposed fee schedule. Mark Teetor made a motion to adopt the Agenda with the addition of that item. Valerie Broughton seconded the motion. Motion passed with all in favor.

Approval of Minutes: Mark Teetor made a motion to approve the minutes of 08-11-25 with the insertion of attendant Nancy Blair, and a typographical error corrected. Jay Morgan seconded the motion. Motion passed with all in favor.

Road Report: Joel Roberts reported the following:

- MRGP work on Lewis Road continues, and they hope to be completed with that by the end of this week.
- The crew will be paving the portion of Route 140 soon where the steel plates had been paced.
- Wilk Paving is tentatively scheduled to do paving the week of September 22, or mid-week of the week of the 15th. There will be interruption to travel but no closures.
- He had Jason Keener, of VHM, inspect some of the town bridges. VHM will provide a report of these inspections with the intention of creating a management and maintenance plan.
- Discussion of the continued problems with over-weight vehicles crossing the South Street bridge, including damage to traffic control devices, i.e. the orange barrels (which are on loan from the State of Vermont), as well as the concrete block. He has videos and photos that have been provided to him depicting trucks negotiating the bridge. He has also placed caution tape to discourage people of foot from using the sidewalk given its poor condition and to keep vehicular traffic away from foot traffic. Discussion on what other efforts the town can do to keep trucks off the bridge short of closing it.

Community Development: Sarah Pelkey reported the following:

-The Merger Study Report is almost completed and will be provided to the committee prior to the September 29 meeting. Paul Donaldson will confirm with the Village Board members whether 5:30PM for that meeting works with them.

-She continues to work on the MERP RFPs with some feedback provided by Mark Teetor and Paul Donaldson.

-She is gathering information on a potential solar project for the Senior Center.

-Poultney is one of 3-4 towns in Vermont participating in a pilot project lead by SE Group in connection with Recreation Economy.

Town Managers Report:

-The parties that will be involved with the South Street bridge replacement project made a Construction Overview Meeting presentation to the board and the public (VTrans, VHB Engineering, and IMEG Public Outreach Coordinator (Leah Beckett, (802) 489-6593, leah.f.beckett@imegcorp.com) The presentation can be found here:

<https://outside.vermont.gov/agency/vtrans/external/Projects/Structures/21J164>.

-Jay Morgan nominated Alan-Glen Burnell to be the Vice Chair of the Selectboard. Valerie Broughton seconded the motion. Motion passed with all in favor.

-Discussion about the revised Animal Control Ordinance which had previously been provided to the board. Alan-Gel Burnell made a motion to adopt the Animal Control Ordinance. Jay Morgan seconded the motion. Motion passed with all in favor. Paul Donaldson will post and publish the ordinance as required by law.

-Jay Morgan made a motion to adopt the Mobile Food Vendor Ordinance. Alan-Glen Burnell seconded the motion. Motion passed with all. In favor. Paul Donaldson will post and publish the ordinance as required by law.

-Further discussion about the proposed ATV Ordinance. Jesse Rose answered many question from the board as well as the public. Joel Roberts, Jesse Stone, Sarah Pelkey and Sheryl Porrier have had a working meeting to identify potential roads, and other things to consider. Sarah Pekey has requested assistance from the RRPC to put together a map of other town's ATV trails and permitted road usages. The board will continue to consider the issue and gather information to make an informed decision on this issue.

Transact any Other Lawful Selectboard Business:

Mark Teetor circulated proposed revisions to zoning fee schedules that have been proposed by the Planning Commission. The board will take a look at these and take the matter up at another meeting in the future.

Health Officer:

-Paul Donaldson is working on a potential public health matter he recently learned about on Main Street. He has spoken with VT Health Department, State Fire Inspector, and the homeowner. He is approaching the issue first trying to get the owner to voluntarily rectify the issue. He will continue to attempt to address the issue. He also reiterated to the public, again, that issues should be reported to the town office and not "reported" on Facebook. He does not monitor Facebook to find complaints. It should be noted that not everything you see and read on Facebook is necessarily true.

Rutland Regional Planning Commission: None. There have been no recent meetings.

Public Comments on matters (limit of 10 minutes total):

-Mary Sue Reed asked about the amendment to the P&S for the bank building. Paul Donaldson stated that the contract originally called for a closing in September. The town will cover the lost rent income in the amount of \$3,150 per month until closing provided that a bond vote which will be noticed soon passes by an affirmative vote. She also asked about the status of tax sales. Paul Donaldson stated he has yet to commence the process. She asked about the status of the perpetual yard sale. Paul Donaldson stated he spoke with the Zoning Administrator who has advised he will turn his attention to this issue as well as some others that have come to his attention once the busy permit season slows down.

-Patty Davenport stated that if the town is going to enforce rules on one property owner, they should be enforced on all. She noted in particular the property on Route 30 that stores lots of junk.

-A member of the public asked why the board does not note in the minutes what happens once it leaves Executive Session. Paul Donaldson stated that if there is an action taken as a result of the Executive Session, it will be moved and voted on by the board outside of the Executive Session. If there is no decision made as of the result of the session it will simply state: "no action taken."

Executive Session:

At 8:02PM, Alan-Glen Burnell made the following motion: "Pursuant to ONE V.S.A. section 313(a)(1), I make a motion that this board finds that premature general public knowledge would clearly place this board or a person involved at a substantial disadvantage if certain matters related to personnel matters were discussed outside of an executive session. Valerie Broughton seconded the motion. Motion passed with all in favor.

Alan-Glen Burnell further made the following motion: "Pursuant to ONE V.S.A. section 313(a)(1)(A), I make a motion to enter into Executive Session to discuss personnel matters. Mark Teetor seconded the motion. Motion passed with all in favor. The board entered into Executive Session with Paul Donaldson.

At 8:44PM, Alan-Glen Burnell made a motion to leave Executive Session. Jay Morgan seconded the motion. Motion passed with all in favor. No action taken.

Board Orders: Alan-Glen Burnell made a motion to approve the board orders. Mark Teetor seconded the motion. Motion passed with all in favor.

Adjournment: Jay Morgan made a motion to adjourn the meeting. Alan-Glen Burnell seconded the motion. Motion carried with all in favor.

s/Paul A. Donaldson

9/8/25 Selectboard meeting, Sign-In Sheet

Sarah Pelkey, Town of Poughkeepsie

Pat Dauwenport

Mike Dauwenport

Richard Rupe

Ed Slater

JOHN HARPER

Tammy Petty

James Porter

Carol Bunce

Seva Rose

Hans Hampersomian

Co. Sligo

Mark Flynn

Kimberly Flynn

MEDRICK PETTY III

PATRICK QUINN

MAUREEN QUINN

Michael Kraus

Maya Kraus

PATRICK HART

Rusty Shilo

Barb Betit

Steve Betit

Tim Jones

Gary J. Brayton

Travis Baphe

Carol Sterle

Mary Sue Reed

Bill + Brenda Jones

Pete Kelley

JONATHAN ANDREWS