

**Poultney Selectboard  
Meeting Minutes  
Monday, July 14, 2025 – 6:30 pm  
Poultney Town Hall**

**Zoom Recording located here:**

<https://us02web.zoom.us/rec/share/AGPQmY7uGe1Vmyg1mF6zwHgQn5skqrpoksK1xgmgXWF5jSoHScTycZj5TmhtKvPA.l47EUnGCg3hbmQND>

Paul Donaldson called the meeting to order and led those present in reciting the Pledge of Allegiance. Selectmen present included: Sheryl Porrier, Alan-Glen Burnell, Mark Teetor and Valerie Broughton. Others present included Paul A. Donaldson, Joel Roberts, Carol Bunce, Angilo Nittoli, Nancy Liberatore, David Atherton, Nicole DeNoyers, Patty Davenport and Mary Sue Reed. Parties appearing via Zoom included Janice B. Edwards, Jame's Iphone, Terry Davis, Alex Ross, Michael B., Steve Williams, Mark Flynn, and Henry Schottz.

**Appointment of the Chair of the Selectboard:** Mark Teetor made a motion to appoint Sheryl Porrier as Chair of the Selectboard. Alan-Glen Burnell seconded the motion. Motion passed with all in favor.

**Adoption of the Agenda:** Mark Teetor made a motion to adopt the Agenda. Valerie Broughton seconded the motion. Motion passed with all in favor.

**Approval of Minutes:** Valerie Broughton made a motion to approve the minutes of 06-16-25. Alan-Glen Burnell seconded the motion. Motion passed with all in favor.

**Road Report:** Joel Roberts reported the following:

- The work on Route 140 by Town Farm Road is done, except we will let traffic compact the gravel before we pave.
  - The crew has been grading when possible, weather permitting.
  - The boom mower has been sent to Springfield with some electrical problems.
  - We will be doing MRGP work on Lewis Road this season. There are many spots on this road that currently require repairs.
  - We worked on replacing the culvert/steel plates on Route 140 today. The road is still closed to all except emergency vehicles. We have to do some shoulder work tomorrow and then the road will be reopened.
  - We did some repairs to the Senior Center parking lot.
- Our GIA was just improved, we will be starting on the north end of Lewis Road, and then head south.
- Discussion re: Windy Wood Acres. There are a couple of steel pipes acting as culverts that need to be replaced, material added to the road, and then graded. The consensus of the board was to proceed with this work.
  - Some trash was dumped on the side of Hampshire Hollow Road. We identified where the trash came from, but have little hope of getting reimbursed for the work as it is owned by some out-of-

state holding company through a foreclosure proceeding. Discussion on whether we should put a lien on the property.

-We have secured a deal for winter sand.

**Community Development:** Sarah Pelkey was not at the meeting.

**Town Managers Report:**

-Paul Donaldson stated that he kept the Agenda brief as the board will be discussing with prospective applicants interested in filling the vacant seat. Those applicants include, in no particular order, Carol Bunce, Angilo Nittoli, Nancy Liberatore, David Atherton, Nicole DeNoyers and Jay Morgan.

-Paul Donaldson reported that the 4<sup>th</sup> of July parade and fireworks went well. We did not collect as much money at the gate as we usually do. He thanked Sheryl Porrier for help in cleaning up, as well as Sarah Pelkey in organizing the events.

-We have a meeting scheduled with the architects regarding the town office study. We hope to get estimates for retrofit at this meeting.

-We will be commencing Delinquent Tax Collection soon; we have spoken with the law firm that assisted us last time.

-South Street bridge update: The contract has been awarded to Will Construction out of Amsterdam, NY. They will commence some time in October and the temporary bridge must be installed by December 1, 2025. The soil inspection did find contaminants that the Town will be responsible for removing. It has been reported to DEC and they will assign an inspector to oversee the removal. The south abutment still needs to be assessed for contamination. Discussion about trucks continuing to go over the bridge. We have made much effort to make it unpassable for trucks, but the waste blocks keep getting moved. If we cannot stop trucks we may be forced to close the bridge until the temporary bridge can be installed.

-At our next SB meeting on July 28, 2025 the tax rate should be set. The GL was finished today so Paul Donaldson will be reviewing the same along with budgets and reports from last fiscal year, and will circulate to the board before our next meeting.

**Transact any Other Lawful Selectboard Business:** None.

**Health Officer:** None.

**Rutland Regional Planning Commission:** No report.

**Public Comments on matters (limit of 10 minutes total):**

-Patty Davenport inquired about the work that was recently done on Route 140. She asked who will pay for all the overtime the highway crew put into the project. Paul Donaldson stated that Jeff King, Ryan and Ashley Filskov, Joel Roberts, and he met once we learned the scope of the project changes significantly. If we had not helped with the project, Filskov would have taken much longer to complete the work, thus making his fees more expensive, and having the road

closed for much longer. We decided to participate to expedite the work, and the crew will be paid by the Town.

-Angelo Nittoli thanked Joel and the crew for all the hard work they have been doing as well as well as congratulating Sheryl Porrier on becoming the Chair of the Board.

-Mary Sue Reed inquired about long-term yard sale and whether there were rules against that. Paul Donaldson and Mark Teetor stated there are bylaws dealing with this. Paul Donaldson will mention it to the new Zoning Administrator.

-Carol Bunce asked if there was any progress on an ATV ordinance. Sheryl Porrier stated the board has yet to follow up on that matter.

### **Executive Session:**

At 7:08PM, Alan-Glen Burnell made the following motion: "Pursuant to ONE V.S.A. section 313(a)(1), I make a motion that this board finds that premature general public knowledge would clearly place this board or a person involved at a substantial disadvantage if certain matters related to contracts and personnel matters were discussed outside of an executive session. Valerie Broughton seconded the motion. Motion passed with all in favor.

Alan-Glen Burnell further made the following motion: "Pursuant to ONE V.S.A. section 313(a)(1)(A), I make a motion to enter into Executive Session to discuss contract matters and personnel matters. Valerie Broughton seconded the motion. Motion passed with all in favor. The board entered into Executive Session with Paul Donaldson, and then individually with the applicants for the Selectboard vacancy. The board met with Jay Morgan via phone.

At 8:36PM, Valerie Broughton made a motion to leave Executive Session. Mark Teetor seconded the motion. Motion passed with all in favor. Alan-Glen Burnell made a motion to appoint Jay Morgan to the remainder of the term left vacant by Jeffry King. Valerie Broughton seconded the motion. Motion passed with all in favor.

**Board Orders:** Alan-Glen Burnell made a motion to approve the board orders. Valerie Broughton seconded the motion. Motion passed with all in favor.

**Adjournment:** Alan-Glen Burnell made a motion to adjourn the meeting. Valerie Broughton seconded the motion. Motion carried with all in favor.

s/Paul A. Donaldson