**Poultney Selectboard**

**Special Meeting Minutes**

**Thursday, June 12, 2025 – 6:30 pm**

**Please NOTE: this is to replace the regular meeting on June 9, 2025 that the board was unable to have due to a noticing issue**

**Poultney Town Hall**

**Zoom Recording located here:**

[**https://us02web.zoom.us/rec/share/kcBs7QvGrevMdZHHhgE5iuinlqd53VP-wCjleh0mrhg9WKDPtOlDrNfnFwwwlAez.Q8r4L7jL2XsiVq7K**](https://us02web.zoom.us/rec/share/kcBs7QvGrevMdZHHhgE5iuinlqd53VP-wCjleh0mrhg9WKDPtOlDrNfnFwwwlAez.Q8r4L7jL2XsiVq7K)

Jeff King called the meeting to order and led those present in reciting the Pledge of Allegiance. Selectmen present included: Jeff King, Sheryl Porrier, Alan-Glen Burnell, Mark Teetor and Valerie Broughton. Others present included Paul A. Donaldson, Joel Roberts, Sarah Pelkey, Carol Bunce, Patty Davenport and Mary Sue Reed. Parties appearing via Zoom included Jess Rose, Nic Stark, and Karen.

**Adoption of the Agenda:** Mark Teetor made a motion to adopt the Agenda. Sheryl Porrier seconded the motion. Motion passed with all in favor.

**Approval of Minutes:** Mark Teeotr made a motion to approve the minutes of 05-12-25 and 05-19-25 Special Meeting. Val Broughton seconded the motion. Motion passed with all in favor.

**Road Report:** Joel Roberts reported the following:

-The grader broke down, the bit system for the grader teeth have to be replaced. The new parts came in today.

-We continue to work on the Route 140 project with RA Filskov. We have put the culvert in that was funded by a Class 2 structures grant. We had to replace an additional culvert, done bank stabilization, and removed part of the road bed to prevent the road from continuing to slide.

-The crew marked popular dumping spots with no litter/fines imposed signs is an attempt to discourage people from engaging in roadside dumping.

**Community Development:** Sarah Pelkey reported the following:

-She continues to work on the MERP projects, completing VDHP mapping. We need to do an historic review for the Town Office and the Stonebridge.

-So far there has been light enrollment for 4th of July parade entries and vendors. There is a rain date of July 12 for the fireworks, but not the parade (despite what the advertisement may appear to say regarding the parade).

-We continue to have a problem with the website. Ecopixel is working on the remedy.

-Poultney has been selected as one of three towns for a Pilot Program led by VT Dept. of Tourism, regarding recreation communities, this will take place in September or October.

-She is working with trying to match up sellers of commercial spaces and realtors with parties seeking such spaces.

-We have had some reporting on the town garage site review.

-We still have not heard back from our CDS request. Sarah too work on trying to get Sen. Welch to visit the current garage.

-Discussion regarding the designation of Tier 1B as discussed in the recent meeting led by the RRPC. Sheryl Porrier made a motion that Jeff King should designate Poultney as a Tier 1B classification. Valerie Broughton seconded the motion. Motion passed with all in favor.

**Town Managers Report:**

-Paul Donaldson updated the schedule for the South Street bridge. The project went out to bid on May 14, bids will be opened on June 13, 2025, the State will advise as to apparent winner of the bid on June 16, 2025. The temporary bridge is to be installed by December 1, 2025, and the project is projected to be complete some time in 2027.

-The clerk received a petition to permit All Terrain and Utility Task vehicles to travel on town roads. Our attorney has advised us that the board can not be compelled to put up an ordinance for public vote. The ordinance has to come from the board. Discussion followed. Jess Rose discussed the intent of the petition, and other town ordinances that have permitted such an ordinance. He will send additional information for the board to review.

-We received correspondence re: Municipal Reappraisal. Mark Teetor made a motion to approve Jeff King to execute the correspondence indicating we intend to initiate a town-wide reappraisal. Valerie Broughton seconded the motion. Motion passed with all in favor.

-Discussion re: the Bric project. We had a recent call with our engineer and the State re: Cost Benefit Analysis. The engineer’s models seems to point that even electing the option to replace the bridge will not have a significant impact on the flood plain. Mark Teetor made a motion to officially select Option 2 (replacement of the bridge) as the preferred remedy as discussed with our engineer. Alan-Glen Burnell seconded the motion. Motion passed with all in favor.

-We are still waiting to hear additional information re: Merger Study.

-We have had our architect review the old bank building, and have had a meeting with them to discuss our needs. They are going to put together a model and present to us their proposal.

-Paul Donaldson will be out of town on June 23, 2025. The board agreed to move our meeting to June 16, 2025 at 6:30PM. Sheryl Porrier announced that we would gather at the American Legion after the June 16 meeting to bid Jeff King a fond farewell, and invited members of the public to attend.

-Discussion re: advertising the upcoming board vacancy on the website and in Roy Newton’s paper.

**Transact any Other Lawful Selectboard Business:** Mark Teetor advised those present that there will be a DRB meeting on July 2, 2025 to consider an application for a campground by 4 Seasons traffic control. Discussion on whether the meeting should be held at the fire house as there seems to be some great interest in what is going on at that property.

**Health Officer:** None.

**Rutland Regional Planning Commission:** Sarah Pelkey reported the following:

-The board met on May 20 to further discuss the revised Regional Plan. She reminded people that the VT Bike/Ped grant applications are due July 11. The TAC met on May 29. Joel and Kevin recently did some MRGP training.

**Public Comments on matters (limit of 10 minutes total):**

-Carol Bunce asked why we have placed the barrels on top of the concrete barriers at the bridge. Joel Roberts stated that he was attempting to alert travelers that if they are touching those barrels with their car they are getting very close to hitting the cement barriers.

-Nic Stark discussed the desire of the PDRC to update the 13 Poultney gateway signs. He agreed to provide a mock up, and a map showing their location for the board to review at the June 16 meeting.

**Executive Session:**

At 7:51PM, Alan-Glen Burnell made the following motion: “Pursuant to ONE V.S.A. section 313(a)(1), I make a motion that this board finds that premature general public knowledge would clearly place this board or a person involved at a substantial disadvantage if certain matters related to contracts and personnel matters were discussed outside of an executive session. Valerie Broughton seconded the motion. Motion passed with all in favor.

Alan-Glen Burnell further made the following motion: “Pursuant to ONE V.S.A. section 313(a)(1)(A), I make a motion to enter into Executive Session to discuss contract matters and personnel matters. Mark Teetor seconded the motion. Motion passed with all in favor. The board entered into Executive Session with Paul Donaldson, Joel Roberts, and Sarah Pelkey in attendance.

At 9:03PM, Mark Teetor made a motion to leave Executive Session. Sheryl Porrier seconded the motion. Motion passed with all in favor. No action taken.

**Board Orders:** Sheryl Porrier made a motion to approve the board orders. Mark Teetor seconded the motion. Motion passed with all in favor.

**Adjournment:** Sheryl Porrier made a motion to adjourn the meeting. Alan-Glen Burnell seconded the motion. Motion carried with all in favor.

s/Paul A. Donaldson