

Poultney Selectboard
Meeting In-Person and via Zoom
Monday, March 11, 2024 – 6:30 pm
Poultney Town Hall

Join Zoom Meeting

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Meeting ID: 839 3572 3883 Passcode: 989910
Or Dial: +1 929 205 6099 US Meeting ID: 839 3572 3883 Passcode: 989910

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 02-26-24
- 3) Nomination and Election of Chair of the Selectboard; Vice-Chair of the Selectboard
- 4) Appointment to Development Review Board, Planning Commission, Assessor, and other appointed offices
- 5) Adoption of Notice-Posting Policy/Publishing in the Newspaper
- 6) Appointment to the Rutland County Solid Waste District; Rutland Regional Planning Commission, CUD
- 7) Public Comments and Concerns
- 8) Road Report
- 9) Community Development
- 10) Town Manager's Report
- 11) Transact Any Other Lawful Business
- 12) Rutland Regional Planning Commission
- 13) Public Comments (limit of 15 minutes)
- 14) Board Orders
- 15) Executive Session
- 16) Adjourn

**Meeting Minutes
Poultney Board of Selectmen**

**Monday, March 11, 2024 – 6:30 PM
Poultney Town Hall**

Paul Donaldson called the meeting to order. Selectmen present included: Jeff King, Sheryl Porrier, Alan-Glen Burnell, Mark Teetor and Valerie Broughton. Others present included Paul A. Donaldson, Joel Roberts, Jonathan Andrews, Margaret Mug, Carol Stierle, Mary Sue Reed, and Aaron Kerber. Public attending via zoom: Nic Stark, and Elizabeth Ayers.

Adoption of the Agenda: Mark Teetor made a motion to adopt the agenda. Valerie Broughton seconded the motion. Motion carried.

Approval of Minutes: Alan-Glen Burnell made a motion to approve the minutes of 02-26-2024. Valerie Broughton seconded the motion. Motion passed with all in favor.

Nomination and Election of Chair of the Selectboard; Vice-Chair of the Selectboard:

Sheryl Porrier made a motion to appoint Jeff King as the Chair of the Selectboard. Alan-Glen Burnell seconded the motion. Motion carried with all in favor. Jeff King made a motion to appoint Sheryl Porrier as the Vice-Chair of the Selectboard. Valerie Broughton seconded the motion. Motion carried with all in favor. Paul Donaldson will continue to be the Secretary of the Board.

Board Appointments:

Sheryl Porrier made a motion to re-appoint Mary Jo Teetor as the Assessor. Valerie Broughton seconded the motion. Motion carried with all in favor.

Sheryl Porrier made a motion to re-appoint Dale Kerber as the Town Constable. Mark Teetor seconded the motion. Motion carried with all in favor.

Sheryl Porrier made a motion to re-appoint Mark Teetor, Jaime Lee, Benjamin Thirkield, Margaret Mug and Jonathan Andrews to the Development Review Board. Valerie Broughton seconded the motion. Motion carried with all in favor.

Alan-Glen Burnell made a motion to appoint Jaime Lee as the Town Moderator. Valerie Broughton seconded the motion. Motion carried with all in favor.

Alan-Glen Burnell made a motion to re-appoint Paul Donaldson as the Town Dog Warden/Animal Control Officer. Mark Teetor seconded the motion. Motion carried with all in favor.

Mark Teetor made a motion to appoint Johnathan Andrews as the Fence Viewer. There was no second to the motion. Motion failed.

Mark Teetor made a motion to re-appoint Nathan Bourn as the Fire Warden. Sheryl Porrier seconded the motion. Motion carried with all in favor.

Sheryl Porrier made a motion to appoint Sarah Pelkey as the Fourth of July Director. Mark Teetor seconded the motion. Motion carried with all in favor.

Alan-Glen Burnell made a motion to re-appoint Jaime Lee, Mark Teetor, Douglas Langdon, Mary Sue Reed and Jonathan Andrews to the Planning Commission. Valerie Broughton seconded the motion. Motion carried with all in favor.

Mark Teetor made a motion to -reappoint Sheryl Porrier as the Recreation Director. Valerie Broughton seconded the motion. Motion carried with all in favor.

Alan-Glen Burnell made a motion to -reappoint Sarah Pelkey to the Recreation Commission. Mark Teetor seconded the motion. Motion carried with all in favor.

Sheryl Porrier made a motion to re-appoint Paul Donaldson as the RCSWD Representative. Alan-Glen Burnell seconded the motion. Motion carried with all in favor.

Sheryl Porrier made a motion to appoint Sarah Pelkey as the Rutland Regional Planning Commissioner and Paul Donaldson as the Alternant. Alan-Glen Burnell seconded the motion. Motion carried with all in favor.

Sheryl Porrier made a motion to appoint Sarah Pelkey as the Rutland Regional Transportation Council and Paul Donaldson as the Alternant. Alan-Glen Burnell seconded the motion. Motion carried with all in favor.

Sheryl Porrier made motions to appoint Paul Donaldson to the following positions: Tax Collector, Town Energy Coordinator, Town Services Officer, Town Health Officer, and Zoning Administrator. Valerie Broughton seconded each motion. Each motion carried with all in favor.

Alan-Glen Burnell made a motion to appoint Stephens Handfield as the Tree Warden. Mark Teetor seconded the motion. Motion carried with all in favor.

Sheryl Porrier made a motion to appoint Mark Teetor as the Otter Creek Communications Union District representative. Alan-Glen Burnell seconded the motion. Motion carried with all in favor.

Alan-Glen Burnell made a motion to appoint Aaron Kerber as the Emergency Management Coordinator. Sheryl Porrier seconded the motion. Motion carried with all in favor.

Sheryl Porrier made a motion to appoint Paul Donaldson as the Emergency Management Director. Alan-Glen Burnell seconded the motion. Motion carried with all in favor.

Mark Teetor made a motion to appoint Phillip Wattenbarger as the D&H Rail Trail Council Representative. Valerie Broughton seconded the motion. Motion carried with all in favor.

Adoption of Notice-Posting Policy/Publishing in the Newspaper: Sheryl Porrier made a motion that we continue to post Agendas and Minutes on the Town Office, Town's Website, Post Office, Library, Town Office and message board by Toad's Burgers. Valerie Broughton seconded the motion. Motion carried with all in favor.

Sheryl Porrier made a motion that we publish Notices in the Lakes Region Free Press and/or Rutland Herald. Valerie Broughton seconded the motion. Motion carried with all in favor.

Road Report: Joel Roberts reported the following:

-He received one of two requested quotes for crack sealing on Thrall Road and Route 140 in the amount of \$12,000.00. He will work to secure the second quote.

-Discussion re: CPR training, we hope to schedule for some time in April on a weekday.

-There are culverts we recently found failing. One is on Endless Brook Road, and one is on Lewis Road.

-The crews are trying to stay off back roads as much as they can to avoid making the mud spots worse.

-We used the York Rake for snow removal recently on Morse Hollow, Finel, Hampshire Hollow, and Pond Hill Ranch Roads.

- There is a problem culvert on Ferncliff Road that is taking on may leaves and road runoff from Ivy Lane.
- The crew recently did some brush cutting on Ruby Road.
- Come springtime the first order of business is to repair failed culverts, potholes and MRGP work left from last year.
- Continued discussion on Upper Road repairs.

Community Development: Paul Donaldson reported that Sarah Pelkey is working on the RFP for the Merger Study.

Town Managers Report:

-Paul Donaldson presented the board with a one-time Liquor License for a spirits tasting at the Original Vermont Store on MapleFest Day, March 23, 2024. Alan-Glen Burnell made a motion to approve it. Mark Teetor seconded the motion. Motion passed with all in favor.

-Discussion re: updating the Animal Control Ordinance. Paul Donaldson will review VLCT and other town ordinances to see if there is an Ordinance with more flexibility dealing with potentially vicious dogs.

-Paul Donaldson stated that the 4th of July Fireworks may have to be July 5, 2024 as there is no availability for July 4. He will look to see if he can find another company to do them on July 4.

-Paul Donaldson advised the board that Mary Jo Teetor, Assessor, would like the board's approval to draft and seek an RFP for a Town-wide Reappraisal which would occur probably in a couple of years. Discussion followed. The matter was tabled until next meeting, which the board would like Mary Jo Teetor to attend.

-Paul Donaldson presented the Roads and Bridge Standards and Annual Financial Plan to the board to sign in connection with potential Class 2 paving and structures grants. Alan-Glen Burnell made a motion to execute the same. Sheryl Porrier seconded the motion. Motion passed with all in favor.

Transact any Other Lawful Business:

Aaron Kerber presented the board with the Captain's Report. He reported that the new truck has gone back to NH for some changes to the piping. He requested the board to approve more upgrading of the new truck at a cost of up to \$6,000 be approved to be funded from the equipment replacement fund. The board had a consensus on this request to approve the same. He expects the old truck to sell for up to \$60,000.00. He reported the new repeaters are set up. The FD is waiting for their FCC licensing to be approved. The FD is working on new recruiting efforts.

Mark Teetor asked Chief Kerber about the vent for Toad's Burgers. He stated that there is a lot of grease dripping from the vent. Chief Kerber will reach out to the Fire Marshall.

Chief Kerber will provide a truck inventory to the board by the first meeting in April.

Rutland Regional Planning Commission: Nothing to report.

Public Comments and Concerns:

Mary Sue Reed inquired about several line item budget matters. Paul Donaldson responded.

Margaret Mug questioned about sidewalks on Church Street and Town budget for sidewalks.

Jonathan Andrews thanked the board, and by extension, the voters, for supporting the Poultney Rescue Squad.

Executive Session:

At 8:01PM, Alan-Glen Burnell made to enter into Executive Session to discuss Personnel Matters pursuant to 1 VSA Section 313. Valerie Broughton seconded the motion. Motion passed with all in favor. At 8:13PM, Alan-Glen Burnell made a motion to leave Executive Session. Valerie Broughton seconded the motion. Motion passed with all in favor. No action taken.

Board Orders: Sheryl Porrier made a motion to pay board orders. Mark Teetor seconded the motion. Motion carried.

Adjournment: Sheryl Porrier made a motion to adjourn the meeting. Valerie Broughton seconded the Motion. Motion carried.

s/Paul A. Donaldson